

President Tom Roehrig called the regular Board meeting to order at 6 p.m. on Tuesday, October 8, 2024

Roll Call - Loose, Krueger, Pulley, Roehrig, Nolan, Stenklyft, Collins. Others present were Missy Kieso, Mark Fochs, Mike Loose, Lisa Krueger, John Noskowiak and Mary Schwalenberg.

Pledge of Allegiance - recited by everyone present.

Citizen Questions and Concerns – None

Announcements – None

Minutes - Action - to approve the Village Board meeting minutes as presented and place them on file - motion: Stenklyft; second: Collins; carried. Action – To accept the Fire Department meeting minutes as presented and place them on file – motion: Stenklyft; second: Krueger; carried. There were no First Responder minutes presented to the Board.

Treasurer's Report – Action- to approve the Village treasurer's report as presented - motion: Stenklyft; second: Loose; carried. Action - to accept the Fire Department Treasurer's Report as presented - motion: Stenklyft; second: Collins; carried. Action – to accept the First Responder's Report as presented – motion: Stenklyft; second: Collins; carried.

Claims for the Village of Hilbert – Examined and discussed. Action - to pay all claims as presented - motion: Stenklyft; second: Nolan; carried.

Correspondences – Notice of the Exempt Computer Aid-2025 Estimate – Report given to the Board for informational purposes. 2025 Estimate Calculation Summary- General Transportation & Connecting Highway Aids- Report given to the Board for their review.

Reports – Labor Hours report and the building permit report were presented to the Board for their information.

Unfinished Business – none

2024 Projects: none

Change Orders: none

Payment Requests: Final payment request to MCC, Inc. – final payment was in the amount of \$7,707.72. Action – to pay the final payment request to MCC, Inc. in the amount of \$7,707.72 – motion: Stenklyft; second: Krueger; carried.

Recycling/Rubbish – The monthly report was given to the Board for their information

Police Protection for the Village – The report for the month of September was presented to the Board for their information.

Village Meadows Subdivision – Monthly update on lots sold/available - A report on the lots which have been sold and lots available was presented to the Board for their information. Kieso told the Board that there is 1 lot with a sale pending. There is a closing scheduled for November for lot #25. There will be 3 lots still available. Subdivision Improvements/Phases – nothing new.

New Business –

Fire Department – Chief Loose talked about the GFL tour that he had recently. The class with the railroad train car has been cancelled, and the date has been moved to April 12, 2025. 5 new firefighters went to FVTC burn tower. Kids were invited to experience a lifelike fire. They were allowed to enter a camper filled with smoke & were showed what to do if they should get caught in a fire. They were told to go home and talk with their parents about establishing a “safe spot” in their home if there should be a fire.

Application for Operator's License – Discussion and possible action for operator's license – Action – to approve a license for Jean Kloehn and Jeevan Kadel – motion: Stenklyft; second: Collins; carried.

Application for Temporary B License-Hilbert Potter Optimist Club for annual Bingo Bash – Action- to approve a temporary license for Hilbert Potter Optimist Club – motion: Krueger; second: Loose; carried.

Classes/Seminars/Schooling for employees - Discussion and possible action regarding requests for schooling/training sessions – There were no requests. Reports on schooling/training session attended – There were no reports.

Wastewater Treatment Facility – No update.

Water Department – No updates.

TID District #2 - No updates.

First Responder Committee – Action – to accept the meeting minutes as presented and place them on file – motion: Stenklyft; second: Loose; carried. Discussion and possible action

regarding the 2025 contract rates – Action – to increase the current contracts by 3% - motion: Loose; second: Stenklyft; carried. Discussion and possible action regarding the 2025 First Responder budget – Action – to approve the budget items as presented– motion: Krueger; second: Collins; carried.

Health Committee – Action – to accept the meeting minutes as presented and place them on file – motion: Loose; second: Stenklyft; carried. Discussion and possible action regarding the 2025 contract rates – the contracts were discussed. The Town of Chilton and the Town of Woodville each pay \$17,830 a year for their fire contracts. Roehrig stated that the committee was looking at a raise of 2%. Action – to increase the rate by 2% - motion: Stenklyft; second: Loose; carried. Discussion and possible action regarding the 2025 Health budget – Action – to approve the 2025 Health budget as presented – motion: Collins; second: Krueger; carried.

Employee Review and Grievance Committee – Action – to accept the meeting minutes for September 24, 2025 as presented and place them on file – motion: Loose; second: Stenklyft; carried. Action – to approve the meeting minutes for September 26, 2024 as presented and place them on file – motion: Stenklyft; second: Nolan; carried. Discussion and possible action regarding the emergency call-in's policy for the Public Works employees – If an employee on call needs extra help, he can call another employee in after the approval from Director of Public Works. If an employee is on vacation & gets called in to work, it is that employee's choice to get overtime pay after 40 hours or get their vacation hours returned. Action – to approve the choice for the employee to take overtime or get their vacation hours returned- motion: Krueger; second: Collins; carried. Discussion and possible action regarding the 2025 compensation for employees – Action – to approve the following pay increases effective January 1, 2025- Missy Kieso \$1000/ yr.; Deb Thiel \$1.00/hr.; Stacy Nagan \$1.00/hr.; Kim Plate \$1.50/hr.; Mark Fochs \$1.50/hr.; Bob Schick \$1.00/hr.; Chuck Sabel \$1.00/hr.; Betty Ruppenthal \$.75/hr.; Ken Geiser \$1.00/hr.; Election Workers \$.50/hr.; Crossing Guards \$.75/session. motion: Loose; second: Krueger; carried. Discussion and possible action regarding the 2025 meeting pay for the Clerk Treasurer – Action – to approve an increase in meeting pay for the Clerk Treasurer to \$30/mtg. effective January 1, 2025 - motion: Stenklyft; second: Loose; carried. Discussion and possible action regarding the 2025 on-call pay for the Public Works employees – Action- to approve the increase for on-call pay for the Public Works employees to \$175/week with a minimum of 1 hr. call-in time. Increase is effective January 1, 2025- motion: Collins; second: Stenklyft; carried. Recycling Committee – Action – to accept the meeting minutes as presented and place them on file- motion: Stenklyft; second: Nolan; carried. Discussion and possible action regarding the 2025 Recycling budget – Action – to approve the 2025 Recycling budget as presented – motion: Krueger; second: Collins; carried.

Police & License Committee – Action – to accept the meeting minutes as presented and place them on file- motion: Stenklyft; second: Nolan; carried. Discussion and possible action regarding the 2025 contract with the Calumet County Sheriff's Dept. – Kieso explained that there was a slight increase in the contract from 2024. She said that the Village has such a great working relationship with the County officers and she would like to see everything continue as it has been. Action – to approve the 2025 Law Enforcement Services contract – motion: Stenklyft; second: Krueger; carried. Discussion and possible action regarding the 2025 Police & License budget – The cost of the services for 2025 is \$26,877.76, an increase of \$782.08 since the year before. Stenklyft stated that to keep the amount the same as last year we would have to cut back on 12 hours of police coverage. Krueger said that he would like to keep the coverage the same and the increase isn't that significant – Action – to approve the 2025 Police & License budget as presented - motion: Stenklyft; second: Krueger; carried.

Water & Sewer Committee – Action – to accept the meeting minutes as presented and place them on file – motion: Stenklyft; second: Krueger; carried. Discussion and possible action regarding Resolution 2024-09 to set new water rates – Kieso commented that the PSC sets the amount that the water rate can be raised. Their recommendation is not to exceed 4.1%. The increase on the first 6,667 gallons used would be an increase of \$0.14 going from \$3.32/1,000 gallons to \$3.46/1,000 gallons – Action: to approve Resolution 2024-09 regarding the increase in the water rate of 4.1% effective January 1, 2025 - motion; Collins; second: Krueger; Roll Call Vote – yes: Loose, Krueger, Nolan, Stenklyft, Collins, Pulley and Roehrig; carried. Discussion and possible action regarding Resolution 2024-10 to set new sewer rates – the sewer rates are set by the municipalities. Kieso explained that either 5% or 7% is what is needed to balance the

budget and to plan for the wastewater treatment plant upgrade that will be needed in the future – Action – to approve Resolution 2024-10 regarding the 7% increase for the new sewer rates effective January 1, 2025 – motion: Krueger; second: Collins; Roll Call Vote – yes: Loose, Krueger, Nolan, Stenklyft, Collins, Pulley and Roehrig; carried. Discussion and possible action regarding increasing the holding tank and sludge loads and to charge a tipping fee – Kieso and Plate explained that they would like to see an increase from \$9.50/1,000 gallons to \$10.00/1,000 gallons for the holding tank waste; an increase from \$0.10/gallon to \$0.15/gallon for the sludge. At this time the Village does not charge a tipping fee per load but they would like to see a charge and feel that the amount should be \$7 per load. This would help with the expenditures. The Board was also provided with a listing of local municipalities and their charges – Action – to approve the increase in holding tank fees from \$9.50/1,000 gallons to \$10.00/1,000 gallons and to implement a tipping fee of \$7.00 per load – motion: Loose; second: Krueger; carried. Discussion and possible action regarding a Lead Service Line replacement – the line being discussed is for 606 W. Main St. & is a rental unit owned by Dennis Hein. The estimate for the work is \$3,985. This would leave Hein responsible for \$993.25. Loose abstained due to conflict of interest because one of their properties had a line replaced and they submitted a receipt for their cost and are asking to be re-imbursed – Action – for the Village to pay 75% of the lead line replacement fee and Hein to pay 25% and any fees from the plumber to make any changes required inside the building – motion: Stenklyft; second: Collins; carried. Discussion and possible action regarding the 2025 Water budget – Kieso provided spreadsheets showing total revenues and total expenses. Action – to approve the 2025 Water budget as presented – motion: Stenklyft; second: Nolan; carried. Discussion and possible action regarding the 2025 Sewer budget – Kieso provided spreadsheets showing total revenues and total expenses – Action – to approve the 2025 Sewer budget as presented- motion: Stenklyft; second: Collins; carried. Street Committee – Action – to accept the September 17, 2024 minutes as presented and place them on file – motion: Stenklyft; second: Loose; carried. Action – to accept the October 2, 2024 minutes as presented and place them on file – motion: Loose; second: Krueger; carried. Discussion and possible action regarding the Village dump truck – Plate said that the current dump truck is 30 years old & has approximately 24,000 miles on it. It has major engine issues and no longer runs. We have spent \$6,500 on repairs and the engine repair quote is \$15,600. If we decide not to fix it we will owe the mechanic \$3,000 for current repairs instead of the \$15,600 for engine repairs. Plate found a used dump truck for \$82,700. The specs are exactly what he would want if buying it new, but the cost of this truck new is \$139,000. The truck is a 2021 F600 with 34,000 miles and has a 9' stainless steel salter with a like new spinner on it. It also has an electric 10' plow. No CDL is required to drive this truck. There is money budgeted in the public works equipment fund to pay for the dump truck – Action – to approve the purchase of the 2021 dump truck – motion: Krueger; second: Collins; carried. Discussion and possible action regarding a rate increase for snow plowing for Hilbert Acres Mobile Park – It currently takes about half an hour to plow the mobile home park, and the charge is \$115 per time it is plowed. Plate said that he would like to see the charge get increased to \$175 – Action: to approve a rate increase from \$115 to \$175 – motion: Collins; second: Loose; carried. Discussion and possible action regarding the 2025 Street budget – Kieso said that they would have enough cash on hand with the proposed budget to pay \$400k for the Village Meadows street project. A quote was provided by Plate. Plate & Kieso said that this was the only project planned unless the Board wanted to take out a loan to do further projects. Any other project would need borrowed funds – Action – to approve the 2025 Street budget as presented- motion: Krueger; second: Collins; carried. Discussion and possible action regarding the Village retention ponds – Plate provided an e-mail from a municipality and showed a list of the contacts that he made to ask if they treat their ponds. Only one responded that they do treat their ponds. He received an estimate from WI Lake & Pond Resource for maintaining the pond on a set schedule. The estimate came in at \$14,750 per year. Kieso stated that we need remember that there are 1200 residents in Hilbert and some may have an issue with spending almost \$15k to treat retention ponds that they don't live near, and someone needs to answer to those residents

as well. The residents that attended voiced their concerns regarding the smell, algae and possible health hazards. Robert E. Lee will be meeting with the Streets committee in November to talk about trying to control the algae better. No action taken.

Park & Recreation Committee – Action – to accept the minutes and place them on file – motion: Stenklyft; second: Collins; carried. Discussion and possible action regarding the Park bathroom project – Jared from Robert E. Lee attended the committee meeting and gave them information regarding a remodel to the existing building and the details of a new construction option. He is concerned with a remodel, as it is a very old building. He said that a good remodel could last 20-25 years. The estimated cost would be around \$225k. The cost for new construction would be between \$340k and \$475k. The decision would have to be made about which direction is a better way to go. Kieso explained that with the levy this year they could put \$79,884 towards the reserve that is already there for the park buildings which is \$69,116 for a total in that reserve of \$150k. We would be looking to Jared with Robert E. Lee to give us examples of remodel/new options to help with the decision process – Action – to allocate \$79,884 to park buildings reserve account- motion: Stenklyft; second: Loose; carried. Discussion and possible action regarding the 2025 Park & Recreation budget – Kieso explained that the overall amount for the Parks & Recreation budget for supplies and expenses is \$13k. She would keep an Excel spreadsheet showing what funds are being used to purchase which items. All items purchased would need Board approval prior to purchasing. Loose addressed the list of items including a double door cooler for the beer stand. There is a single door there now that is broken. Nolan stated that we should cover the full cost and replace the cooler at the quoted cost of \$4600. Loose said that we should contact the groups that have major events there and see if they would be willing to help with the costs. The question was then asked what we do with the rental fees collected from the community center and park. Kieso explained that between the two rentals we only make about \$4k a year and this is revenue that goes toward the annual expenses. We do not make money on the rentals, but they are a service that we offer to the community. Stenklyft said that he would like to see the rental costs looked at to see if they should be raised. This will be addressed at the next committee meeting. Kieso said that \$13k is proposed for the supplies/expenses for the park and ballfield for 2025. Action – to accept the 2025 Park & Recreation budget as presented – motion: Stenklyft; second: Krueger; carried.

Architectural Committee – Discussion and possible action regarding the committee's recommendation on building plans in Village Meadows – Action – to approve the new house construction plans for Lot #27, 1124 Thorn Creek Dr. (Pete Stephany) as recommended by the committee – motion: Stenklyft; second: Krueger; carried.

Set the public hearing date for Tuesday, November 12, 2024 at 6:00 p.m. – Action – to set the public hearing date for Tuesday, November 12, 2024 at 6:00 p.m. – motion: Stenklyft; second: Krueger; carried.

Set the date and time for Trick-or-Treating in the Village – Action – to set the date for Saturday, October 26, 2024 from 2:00-4:00 p.m. – motion: Stenklyft; second: Krueger; carried.

Discussion and possible action regarding Hilbert High School's request for a bonfire on Friday, Oct. 11, 2024 – Action – to approve the request as presented – motion: Stenklyft; second: Nolan; carried.

Discussion and possible action regarding the Red Ribbon Week Proclamation on October 23-31, 2024 – Action – to approve the proclamation for the Red Ribbon Week Proclamation for the last week in October, 2024 – motion: Krueger; second: Collins; carried.

Discussion and possible action regarding Resolution 2024-08 Establishing a Polling place for November 5, 2024 General Election – Action – to approve Resolution 2024-08 regarding establishing a polling place for the general election – motion: Stenklyft; second: Krueger; carried.

Village Board Member Informational Report – Josh Krueger gave his resignation notice, effective immediately.

Village Personnel Information Report – Kieso presented a letter that was received from the State of Wisconsin regarding the application for the Flexible Facilities Program that the Village applied for. The application was requesting financial assistance for community center renovations. The letter explained that they received more applications than there were funds available, and Hilbert will not be awarded the grant money.

President's Report – None

Adjournment – Action – to adjourn – motion: Stenklyft; second: Krueger; carried. The meeting was adjourned at 7:28 p.m.

*Deb Thiel*

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Deb Thiel, Deputy Clerk